

stateuniversityteam.edu

8.99 Full Service Car Wash
Reg \$10.99

Keep your vehicle sparkling clean

Redeem at any of our 3 locations.

Would you recommend our service to other people? Very Good

What should we change in order to live up to your expectations?

BUBBLE & F
LAUNDRY SHOP

Creative Learning Center

za

PIZZA

since 2021

ggh. Financial

Post-it[®]
BRAND

The one and only

Post-it[®] Note

2023

Promotional Products

3M.com/promote

JOIN US!

Town Meeting

Tuesday
Meet
school board

FREE COFFEE ANY



Any amount
One coupon
No cash
Expires



medical center
for all the stages of your life



Petrol
Gas Station

BREAKFAST PROMO





notes

The original.

Repositionable.
Removes cleanly.
Holds securely.



super sticky
notes

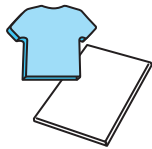
**Post-it® Super
Sticky Notes**

have 2x the sticking
power of original
Post-it® Notes.



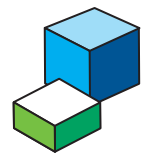
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For more products and special offers visit: 3M.com/promote



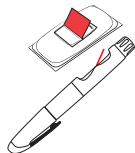
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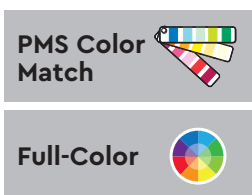
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Products available in low quantities online. Look for this symbol throughout.

Throughout the catalog, look for these icons:



Printing options



Products made in the U.S.A. with Globally Sourced Materials



Full-color stock art available

All catalog pricing moved to **3M.com/promote**.



Special Offers

Most current promotional pricing offers are posted right on the home screen.



Price Calculator

Enter quantity, product add-ons and print options to **estimate your price** — including shipping!

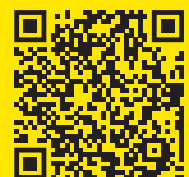


24/7
mobile
access!

QR Codes on these tabs will take you directly to the product listing where you can find pricing, print and product options.

Scan code with your phone camera.

- 1 Point the camera at the QR Code
- 2 Click on the link





Dynamic Printing

Dynamic Printing is a digital printing system that brings you enhanced printing capabilities across the full color spectrum of CMYK.

Bright, crisp and clear full-color graphics!



PLUS convey multiple impressions with enhanced print options!

Dynamic Alternating Designs

Alternate your design sheet to sheet. Allows maximum flexibility to advertise your product or service. Up to 10 different sheet designs in each note pad!



Dynamic Variable Print

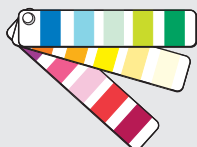
Customize every sheet—11 or more designs within the pad! Consecutive numbering and barcoding with guaranteed sheet sequence.



As always for no additional charge



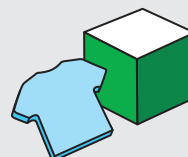
Set Up



PMS Inks



Ink Screens



Virtual Samples



Ruled Lines
(upon request)



custom printed notes — full color



Our best value for notes!

Full color printing with process inks for one low price.

3 × 4 PD34P	3 × 8 PD38P	4 × 6 PD46P	6 × 8 PD68P
2-3/4 × 3 PD33P	3 × 3 PD331P		

Nominal sizes. Adhesive Edge

Available in 25 and 50 sheets.

Product Specs Page 18

5 Days Production Time

Quantity

100 | 250 | 500 | 1000 | 2500


Low Quantity

Full-Color 

Your message can be imprinted directly onto the product with full-color process inks.

Pricing, print and product options:

promote.3m.com/fullcolor





custom printed notes



Match your exact logo PMS color!

Standard paper color options available on all note pad sizes at no extra charge.

2-3/4 x 3 82 85 81	3 x 4 32 35 31	3 x 8 382 385 381	2 x 3 22 25 21	3 x 5 52 55 51
2-3/4 x 6 262 265 261	4 x 6 42 45 41	6 x 8 62 65 61	4 x 4 442 445 441	3 x 3 332 335 331

Nominal sizes. Adhesive Edge
Available in 25, 50 and 100 sheets.
Paper Colors and Product Specs Page 18

7 Days Production Time

Quantity

500 | 1000 | 2000 | 2500

PMS Color Match 

Your message can be imprinted directly onto the product in any PMS Ink.

Pricing, print and product options:

promote.3M.com/PMS





with custom printing



Post-it® Super Sticky Notes have 2x the sticking power.*

Your message sticks around... even on vertical surfaces.

<p>2-3/4 x 3 82 85 81 SS</p>	<p>3 x 4 32 35 31 SS</p>	<p>3 x 8 382 385 381 SS</p>	<p>2 x 3 22 25 21 SS</p>	<p>3 x 5 52 55 51 SS</p>
<p>2-3/4 x 6 262 265 261 SS</p>	<p>4 x 6 42 45 41 SS</p>	<p>6 x 8 62 65 61 SS</p>	<p>4 x 4 442 445 441 SS</p>	<p>3 x 3 332 335 331 SS</p>

Nominal sizes. Adhesive Edge
Available in 25, 50 and 100 sheets.
Product Specs Page 18

7 Days Production Time				
Quantity				
500	1000	2000	2500	

PMS Color Match 
Your message can be imprinted directly onto the product in any PMS Ink.

Pricing, print and product options:
promote.3M.com/supersticky



*vs. original Post-it® Notes



custom printed notes shapes

Add a fun shape to your message!



Choose from over 100 shapes!

Use our on-line die-cut shape finder to find a shape that complements your brand and message. Not finding what you want? Create your own shape! Call for details.

Jumbo
6 x 8
G625 | G650

X-Large
4 x 6
G450

Large
4 x 4
G350

Medium
3 x 4
G225 | G250

Small
2-3/4 x 3
G-150

Shapes cut from standard note pad. Nominal sizes. Adhesive edge will vary. Available in 25 and 50 sheets. Paper Colors and Product Specs Page 18

7 Days Production Time

Quantity

500 | 1000 | 2000 | 2500

PMS Color Match 

Your message can be imprinted directly onto the product in any PMS Ink.

Pricing, print and product options:

promote.3m.com/shapes





custom printed notes cubes



Use all five advertising surfaces to maximize impact.

Vivid, photo-quality images available on all 4 sides. Side print with or without sheet printing.



Slim Cubes offer great value!



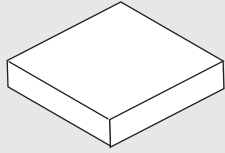
Calendar opt 1



Calendar opt 2

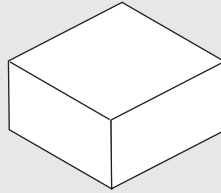


Calendar opt 3



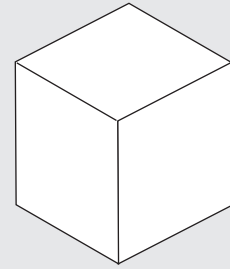
$2\text{-}3/4 \times 2\text{-}3/4 \times 1/2$

Slim-Cube
C2100



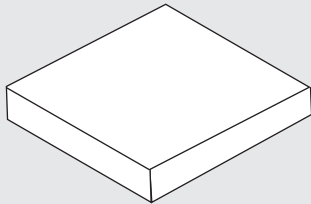
$2\text{-}3/4 \times 2\text{-}3/4 \times 1\text{-}3/8$

Half-Cube
C345



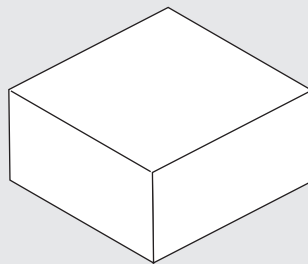
$2\text{-}3/4 \times 2\text{-}3/4 \times 2\text{-}3/4$

C690



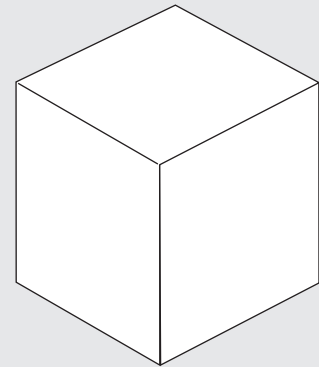
$3\text{-}3/8 \times 3\text{-}3/8 \times 1/2$

Slim-Cube
C3100



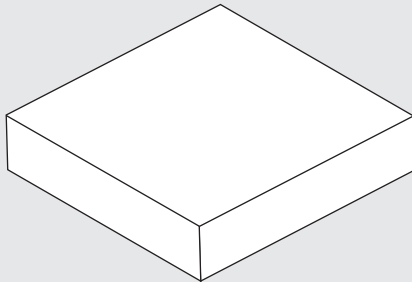
$3\text{-}3/8 \times 3\text{-}3/8 \times 1\text{-}3/4$

Half-Cube
C450



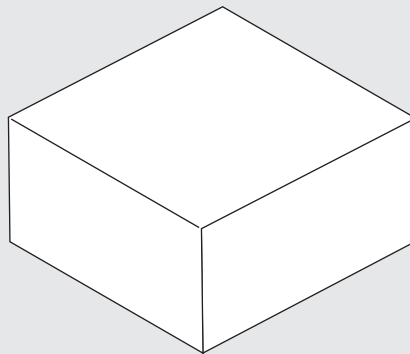
$3\text{-}3/8 \times 3\text{-}3/8 \times 3\text{-}3/8$

C900



$4 \times 4 \times 1$

Quarter-Cube
C262



$4 \times 4 \times 2$

Half-Cube
C525

Nominal sizes.
Rectangle, hexagon and
triangle shapes available online.

Product Specs Page 18

7 Days Production Time

Add 2 business days for sheet printing

Quantity

100

Low
Quantity

125 | 250 | 500 | 1000 | 2500

Low quantity not available for all notes cubes sizes.
Printing restrictions may apply.

PMS Color
Match



Full-Color



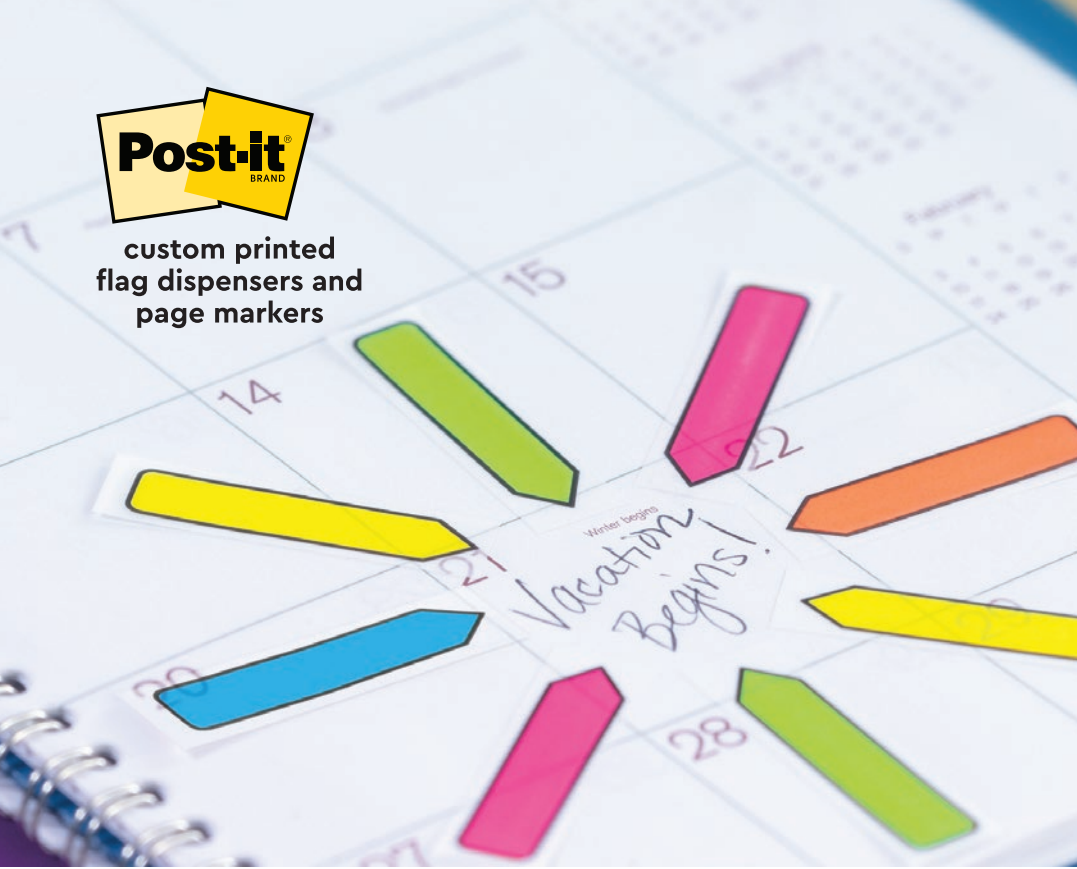
Choose your
PMS colors or print
vivid, full-color with
process inks.

**Pricing, print and
product options:**
[promote.3M.com/
cubes](https://promote.3M.com/cubes)





custom printed
flag dispensers and
page markers



Arrow Flag Dispenser TFAW4



5-Flag Set TFDMC5



Page Markers and Note Pad Combo PDPM38



Page Markers PDPM34

Designer 2 Dispensers TFD2D1



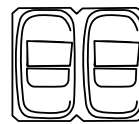
Choose one flag color:



Find it fast and grab attention!

Product Specs Page 20

How to Separate the Designer 2 Dispenser Duo



Shipped as duo



Bend to snap apart



Two individual dispensers

5 or 7 Days Production Time 7 days for Page Markers

Quantity

250 | 500 | 1000 | 2000 | 2500

Some products not available in all quantities.

PMS Color Match



Full-Color



Choose your PMS colors
or print vivid, full-color
with process inks.

Pricing, print and
product options:
[promote.3M.com/
flags](http://promote.3M.com/flags)





custom printed
flag+ writing tools



Trio Series

Flag+ Pen and
Highlighter
Combo
WIPHFC



Classic Series

Flag+
Highlighter
WIHFC



LOW
40
QTY

Flag+ Pen
WIPFC
Red flags only



Cover twists closed
to protect flags

Highlight. Write. Flag.

Post-it® Flag+ Writing Tools are each loaded with 50 Post-it® Flags.

Product Specs Page 21

5 Days Production Time

Quantity

40 | 80 | 100 | 250 | 500 | 1000 | 2000

Low Quantity

Low quantity not available for all writing tools.

Full-Color



Your message can be imprinted directly onto the product with full-color process inks.

Pricing, print and product options:
promote.3M.com/writing



Essential Journal featuring



notes and flags



LOW 50 QTY

Post-it® Notes
MADE IN THE USA
WITH GLOBALLY SOURCED MATERIALS

Custom Printed Note Pads

Option 4: PCJ464



Stock Printed List

Option 3: PCJ463



Keep organization essentials close at hand — wherever you go.

Product Specs Page 22

9 Days Production Time

Quantity

50 | 100

Low Quantity

500 | 1000 | 2000

Low quantity not available for all journals options. Printing restrictions may apply.

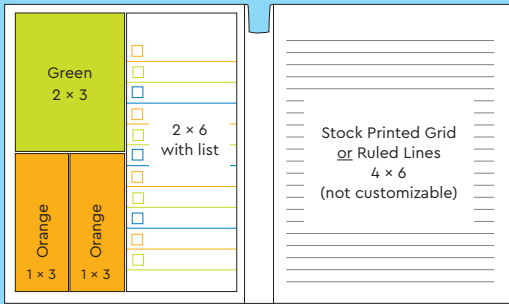
Full-Color



Your message can be imprinted directly onto the product with full-color process inks.

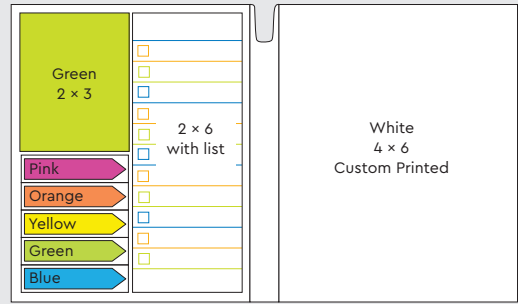
Pricing, print and product options:
promote.3M.com/journals





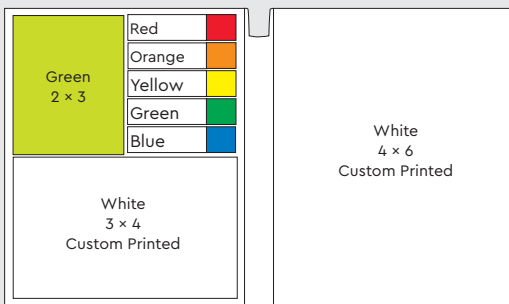
Journal Value Option 1: PCJ461

- Full-color, full cover coverage
- Two (2) 1 x 3 x 50 sheet unprinted bright Orange note pads
- One (1) 2 x 3 x 50 sheet unprinted bright Green note pad
- One (1) 2 x 6 x 50 sheet stock printed list note pad
- One (1) 4 x 6 x 50 sheet stock printed White note pad — choose preprinted grid or ruled lines (not customizable)



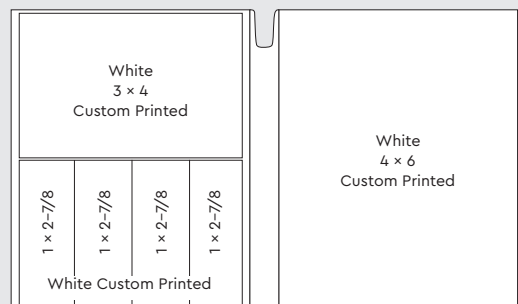
Journal Option 3: PCJ463

- Full-color, full cover coverage
- 100 flags, choose 5-flag set or arrow flag dispenser
- One (1) 2 x 3 x 50 sheet unprinted bright Green note pad
- One (1) 2 x 6 x 50 sheet stock printed list note pad
- One (1) 4 x 6 x 50 sheet custom printed White note pad (4-color process 🌈)



Journal Option 2: PCJ462

- Full-color, full cover coverage
- 100 flags, choose 5-flag set or arrow flag dispenser
- One (1) 2 x 3 x 50 sheet unprinted bright Green note pad
- One (1) 3 x 4 x 50 sheet custom printed White note pad (4-color process 🌈)
- One (1) 4 x 6 x 50 sheet custom printed White note pad (4-color process 🌈)



Journal Option 4: PCJ464

- Full-color, full cover coverage
- One (1) 3 x 4 x 50 sheet custom printed White note pad
- One (1) custom printed page markers (PDPM34) set
- One (1) 4 x 6 x 50 sheet custom printed White note pad (4-color process 🌈)

Nominal sizes listed



3 x 4 and 4 x 6 custom printed notes standard for Option 2: PCJ462

PCJ462 (Option 2)



custom printed
note dispensers

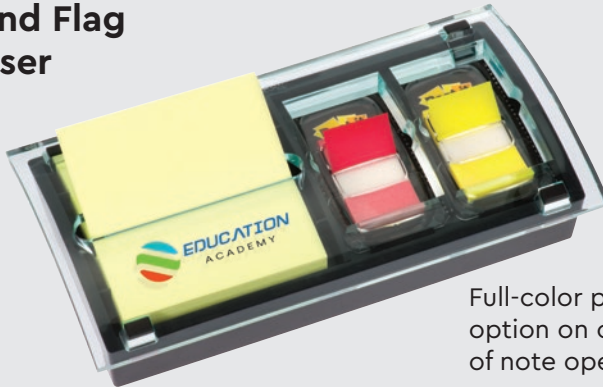


Note
Dispenser
STL330

A professional gift.



Note and Flag
Dispenser
DS100



Full-color print
option on one side
of note opening

Note
Dispenser
DS330



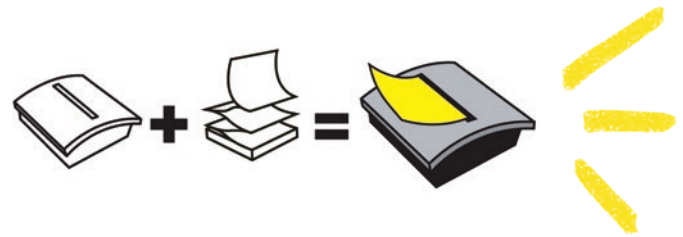
Imprint your logo
in full color!



Refill again & again.

Several custom print options. Easy to
refill with Post-it® Dispenser Notes.

Product Specs Page 23



8 Days Production Time
5 days for no imprint

Quantity

10 | 25 | 50 | 100 | 250 | 500

Low Quantity

Some dispensers not available in all quantities.

Full-Color



Your message can
be imprinted directly
onto the product with
full-color process inks.

Engraving available
for DS100 and DS330

Pricing, print and
product options:
[promote.3M.com/
dispensers](http://promote.3M.com/dispensers)





Custom Printed Hooks

Vivid, full-color graphics!



LOW 50 QTY



Medium Hook HCH133



Large Hook HCH145

Handy way to keep what you need nearby!

Your message will hang around. Available in 2 sizes.

Product Specs Page 23



7 Days Production Time

Quantity

50 | 100 | 250 | 500 | 1000 | 2000

Low Quantity

Full-Color



Your message can be imprinted directly onto the product with full-color process inks.

Pricing, print and product options: promote.3M.com/command



Scotch®

Custom Printed Lint
Sheets Pocket Pack

Perfect for on-the-go!

Easily removes lint and pet
hair from clothing and more!

LOW
100
QTY



Lint Sheet Pocket Pack PCLSFC

More room for
your message
on the back!



Cover protects lint
sheets from picking
up debris or sticking
to unwanted
surfaces.

40 sticky
sheets
3 x 4



Product Specs Page 23

9 Days Production Time

Quantity

100 | 250 | 500 | 1000 | 2000 | 2500

Low Quantity

Full-Color



Your message can
be imprinted directly
onto the product
with full-color
process inks.

Pricing, print and
product options:
[promote.3M.com/
lint](http://promote.3M.com/lint)





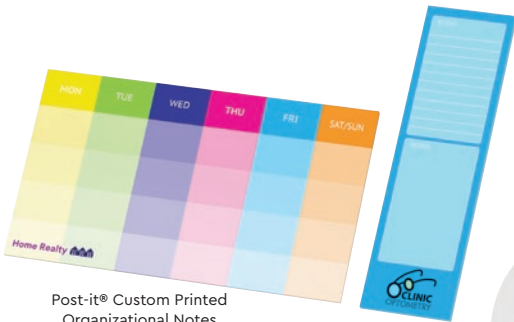
Find it online!



More Notes online!
promote.3M.com/notepad



Post-it® Custom Printed Angle Notes



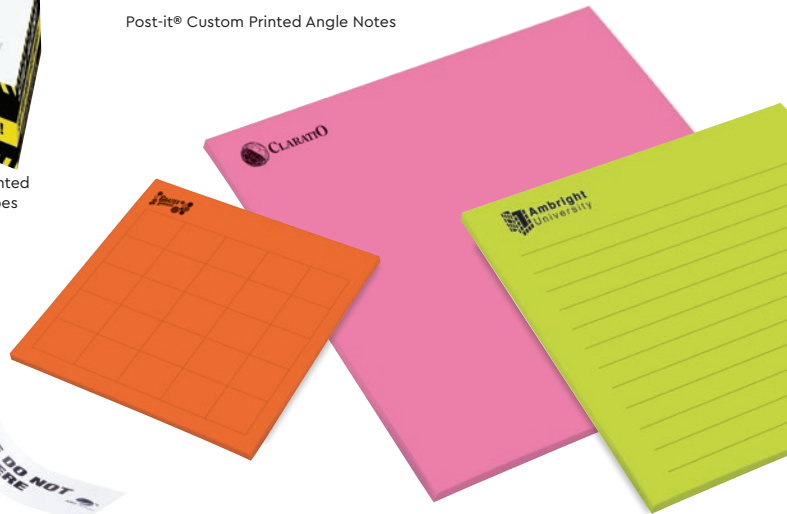
Post-it® Custom Printed Organizational Notes



Post-it® Custom Printed Notes Cubes Shapes



Post-it® Custom Printed Notes Banner Roll



Post-it® Custom Printed BIG Pads



More products for on the go!
promote.3M.com/onthego



Post-it® Custom Printed Notes Mobile Pack



3M Custom Printed Skins



Post-it® Custom Printed Personal Organizer Pak and Note Pad with Cover

NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

Ink Colors

- Your message can be imprinted directly onto the product in these standard colors.
- Not all colors are available for all products, see individual products for details.
- You are not limited to the colors shown here.
- No extra charge for PMS Inks except fluorescent, special mix or metallic inks, see page 24 for details.
- For Full-Color printing all PMS inks will be converted to the closest possible 4-color process or digital match. Exact match cannot be guaranteed. If color match is critical, we suggest using our PMS Color Match printing with true spot color printing.
- Fluorescent, special mix and metallic inks not available for Full-Color printing.

! Not all colors provide high contrast on all dispenser, barrel and paper colors.

This is a simulation of a PANTONE®-identified color standard. Consult current PANTONE Color Publications for accurate color. PANTONE® and other Pantone trademarks are the property of Pantone LLC. © Pantone LLC, 2023. All rights reserved.

PMS Color Match



Note: PMS Colors are uncoated (U) on all Notes.
 **Not standard for Post-it® Notes.
 *Available for Flag+ Writing Tools and Note Dispensers only.

Full-Color



Paper Colors

- Uncoated stock.
- One paper color per note pad/cube and order.
- Post-it® Super Sticky Notes: Standard White paper only. Not available for all products.
- Not all colors are available for all products; see individual product specifications for details.

Notes and Notes Shapes

- PMS Color Match Printing: All standard, recycled and premium paper colors available. Post-it® Super Sticky also available. Upcharges may apply.
- Full-Color Printing: White paper only. Recycled White paper available, upcharge may apply.
- Dynamic Printing: White paper only.



Dispenser Notes

- R50, R100: Standard Canary Yellow and White paper only.



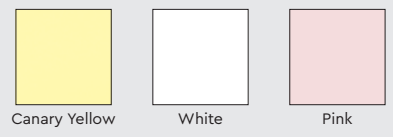
Notes Cubes

- C345, C690, C262, C525: White paper only. For other paper colors — call for pricing.
- C450, C900, C2100, C3100, Cubes Shapes and Calendar Cubes: White paper only.



Standard Paper Colors

- 15% upcharge for Post-it® Super Sticky available on White paper only.



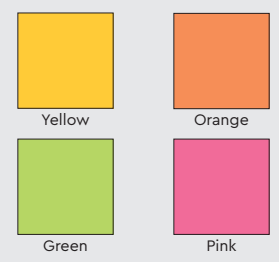
Recycled Paper

- 10% upcharge on note pads. Call for pricing on notes cubes.
- Meets Federal requirements for recycled content.



Premium Paper Colors

- 15% upcharge on note pads. Call for pricing on notes cubes.
- Black ink recommended.



NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

Stock Art — Full-color

Stand out with stock art!

Call for ordering details

Choose from a variety of images in the following popular categories: Financial, Patriotic, Education, Travel, Panoramic, Sports, and Seasons. See samples at right.

- No additional charge.
- Full-Color printing required for full-color stock art images.
- Restrictions for printing on some products may apply.
- Restrictions may apply on bleeds — call for pricing and details.

Full-Color

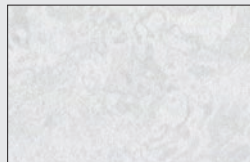


More stock designs available, call for details.

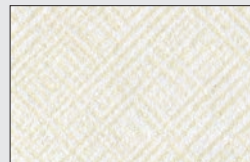


Executive Paper Look

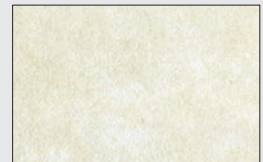
- Available for full-color printing, on all standard note sizes.
- Black ink recommended.



Granite



Herringbone



Parchment

Need Hi-Res Product Photos?

Download high-resolution product photos right from the web page — no extra steps, no passwords and no waiting. Simply click on the product photo to enlarge it and then “right” click the image to download it to your computer.

NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

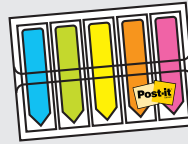
Flags

Post-it® Arrow Flag Dispenser TFAW4

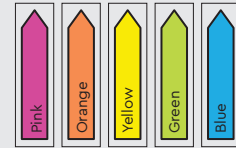
Product page 10

- Black ink recommended.
- Flags cannot be customized.
- Color sequence may vary.

Arrow Flag Dispenser (TFAW4)



Clear Plastic Dispenser with Pre-printed Post-it® Logo



100 1/2" Arrow Flags (20 each color)

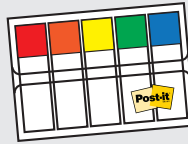


Post-it® 5-Flag Set TFDMC5

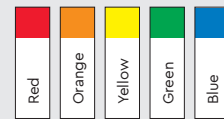
Product page 10

- Black ink recommended.
- Flags cannot be customized.
- Color sequence may vary.

5-Flag Set (TFDMC5)



Clear Plastic Dispenser with Pre-printed Post-it® Logo



100 1/2" Flags (20 each color)

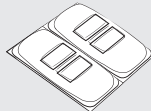


Post-it® Designer 2 Dispensers TFD2D1

Product page 10

- One flag color per dispenser.
- Flags cannot be customized.
- Shipped as duo pack.
- Priced as single dispenser.

Single Flags Dispenser (TFD2D1)
Clear Plastic Dispenser



Shipped as duo pack.



1" Blue



1" Red



1" Yellow



1" Green



Page Markers

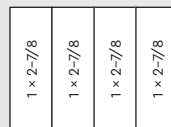
Post-it® Page Markers and Note Pad Combo PDPM34, PDPM38

Product page 10

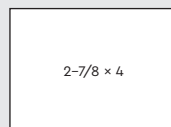
- Page markers and note pad on a heavy backer.
- Imprint in designated areas.



Page Markers (PDPM34)

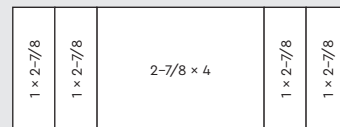


White Paper

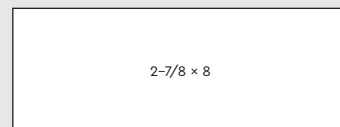


White Heavy Backer

Page Markers and Note Pad Combo (PDPM38)



White Paper



White Heavy Backer

NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

Flag+ Writing Tools

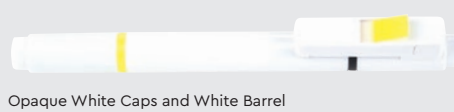
Post-it® Flag+ Writing Tools — Trio Series

WIPHFC

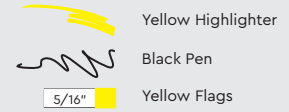
Product page 11

- Imprint area of the White barrel is opaque.
- No imprint on flags.

Flag+ Pen and Highlighter Combo (WIPHFC)



Opaque White Caps and White Barrel



Yellow Highlighter

Black Pen

Yellow Flags



Opaque White Caps and White Barrel



Blue Highlighter

Black Pen

Blue Flags



Opaque White Caps and White Barrel



Green Highlighter

Black Pen

Green Flags

Post-it® Flag+ Writing Tools — Classic Series

WIPFC, WIHFC

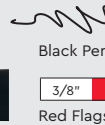
Product page 11

- Post-it® logo is pre-printed on all barrels.
- Imprint area of the WIPFC barrels are opaque.
- Imprint area of the WIHFC barrels are translucent (White barrel is opaque).
- No imprint on flags.
- Red or Yellow flag refills available.

Flag+ Pen (WIPFC)



Black Barrel and Cap with Black Rubber Grip

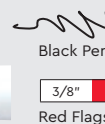


Black Pen

3/8" Red Flags



White Barrel and Cap with Black Rubber Grip

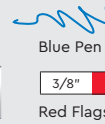


Black Pen

3/8" Red Flags



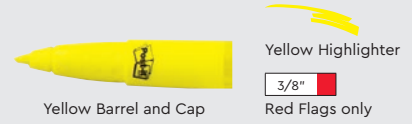
White Barrel and Cap with Blue Rubber Grip



Blue Pen

3/8" Red Flags

Flag+ Highlighter (WIHFC)

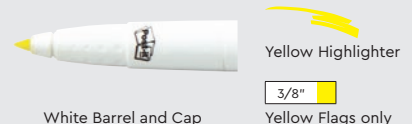


Yellow Barrel and Cap



Yellow Highlighter

3/8" Red Flags only



White Barrel and Cap



Yellow Highlighter

3/8" Yellow Flags only

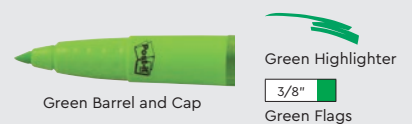


Pink Barrel and Cap



Pink Highlighter

3/8" Pink Flags



Green Barrel and Cap



Green Highlighter

3/8" Green Flags

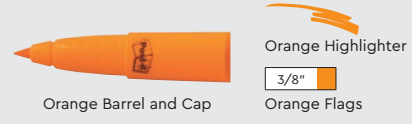


Blue Barrel and Cap



Blue Highlighter

3/8" Blue Flags



Orange Barrel and Cap



Orange Highlighter

3/8" Orange Flags

Flag Refills (WIREFILL)



3/8" Red Flags



3/8" Yellow Flags



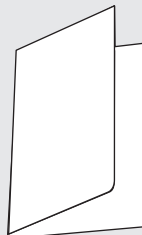
NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

Essential Journals

Essential Journal featuring Post-it® Notes and Flags PCJ461, PCJ462, PCJ463, PCJ464

Product pages 12-13

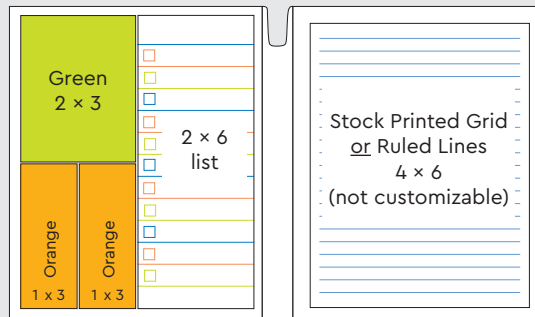
- Coated cover stock.
- All note pads are 50 sheets.
- Sequence of Post-it® Flags may vary.
- Journal options 2, 3, 4 allow for a 4 × 6 stock printed ruled lines OR grid OR custom printed Post-it® Note Pad on White paper.
- Journal options 2, 3 allow for a Post-it® 5-Flag Set OR Post-it® Arrow Flag Dispenser.
- Value option 1 (PCJ461) only: must choose 4 × 6 stock printed with ruled lines or grid; not customizable.



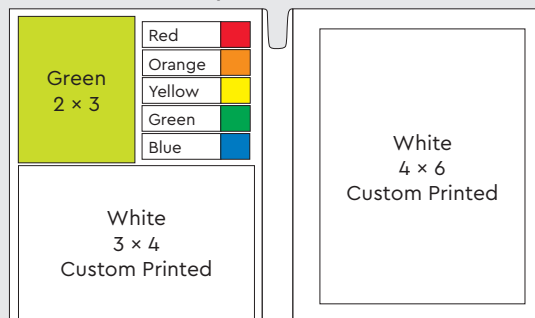
Coated White Cover



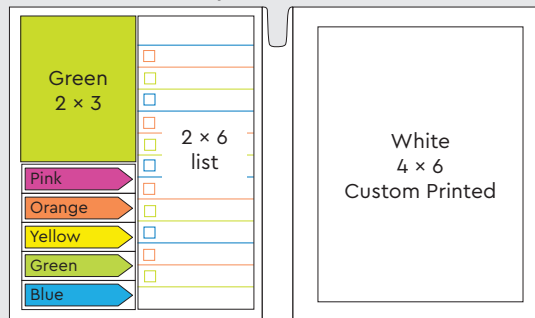
Value Option 1: PCJ461



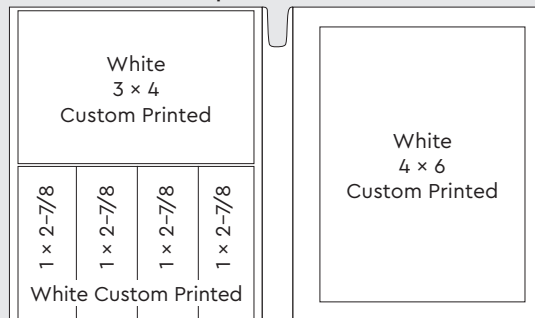
Option 2: PCJ462



Option 3: PCJ463



Option 4: PCJ464



NOTE: Exact match to colors shown cannot be guaranteed. All sizes are approximate. See General Information, 3M.com/promote and individual product pages for additional details.

Dispensers

Post-it® Note Dispenser STL330, DS330

Product page 14

- Uncoated paper stock.
- Black base of dispenser cannot be customized.



STL330



Shiny Plated Top
Black Base

Post-it® Dispenser Notes



3 x 3 Aqua Wave
(unprinted)



DS330



Crystal Clear Top
Black Base

Paper Insert



White



Post-it® Dispenser Notes

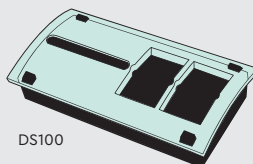


3 x 3 Canary Yellow
(unprinted)

Post-it® Note and Flag Dispenser DS100

Product page 14

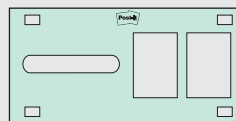
- Uncoated paper stock.
- Black base of dispenser cannot be customized.
- No custom imprint on standard Post-it® Flag dispensers.
- No imprint on flags.



DS100



Tinted Clear Top
Black Base



Post-it® Logo is embossed on dispenser top.

Post-it® Flags



1" Red



1" Yellow

Post-it® Logo is preprinted on flag dispenser.

Post-it® Dispenser Notes



3 x 3 Canary Yellow
(unprinted)

More Products

Command® Brand Hooks HCH133, HCH145

Product page 15

- Imprint in designated areas on hooks.
- No imprint on adhesive strips.
- Includes 1 adhesive strip for each hook.

Command™ Brand Strips



White Plastic Hooks



Medium
HCH133



Large
HCH145

Scotch® Lint Sheets Pocket Pack PCLSFC

Product page 16

- Coated cover stock.
- Custom imprint on coated White cover.
- Full graphic cover at quantities of 250 or greater.



Coated White Cover



Instructions pre-printed on inside of pack

Warranty

Warranty and Limited Remedy: 3M warrants that the products will be merchantable at the time of shipment and will reasonably conform to an approved proof. **THESE WARRANTIES ARE MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, ANY IMPLIED WARRANTY ARISING OUT OF A COURSE OF DEALING OR OF PERFORMANCE, CUSTOM OR USAGE OF TRADE.** If any product is proved to be defective, 3M's entire liability and buyer's exclusive remedy will be, at 3M's option, 1) replacement of the quantity of the product which is defective or 2) refund of the purchase price.

Limitation of Liability: 3M shall not be liable for direct, indirect, special, incidental or consequential damages based upon breach of warranty, breach of contract, negligence, strict liability or any other legal theory. The foregoing Warranty and Limited Remedy and Limitation of Liability may not be changed without a written amendment signed by officers of 3M and seller.

General Information

For All Products — Also refer to the Conditions of Sale for each product at 3M.com/promote.

Intellectual Property:

When orders are printed to customer's specifications, the purchaser agrees to indemnify supplier and assume any liability resulting from actions or demands brought against supplier for infringement of any copyright, trademark or other intellectual property right. By placing an order, customer admits the validity and enforceability of the 3M trademarks associated with the product(s) ordered, acknowledges 3M's exclusive ownership of and exclusive right to use them, and acknowledges that any and all rights that might be acquired by any use of the 3M trademarks in connection with the resale or distribution of the ordered products shall inure to the sole benefit of 3M. Customer agrees that it shall not use or register in any country any domain name or URL that consists of, resembles, contains, or would be likely to cause confusion with or dilute the distinctive quality of any of 3M's trademarks.

Pricing — Available at 3M.com/promote:

Pricing subject to change without notice. Prices are based on a single product configuration. The price for a particular product configuration will be determined by the total quantity of that product configuration on a purchase order requesting a single shipment. Orders requesting multiple shipments will be priced using the total quantity of that product configuration on each requested shipment. Orders for immediate shipment bill at the prices in effect on the order date. Orders specifying a future delivery are billed at prices in effect on the requested shipment date.

Minimum Order:

See individual product price grids for minimum order quantity. For quantities not shown in price grid, call for pricing.

Production Time:

See individual product pages for production times. For quantities not shown — call for production times. Production will begin after receipt of production-ready order/art or proof approvals.

Quick Service

Quick Service is defined as the time it takes 3M to print your order after you have approved your proof and does not include the time an order takes to be delivered once it leaves our production facility. Be sure to account for delivery times when you place your order.

1. Quick Service may be available on some items call for availability and pricing.
2. Quick Service must be in subject line of email to rush@3mpromote.com.
3. Quick Service must be clearly stated on Purchase order. 4. 3M must receive a complete Purchase Order and production-ready artwork by 1:00 PM CST. 5. Missing or conflicting information or an order requiring artwork modifications may delay the order. 6. If proof is required for a Quick Service order, service starts after the proof is approved. 7. Weekend and holidays are not considered business days. 8. 3M cannot guarantee Quick Service in the event of severe weather, natural disasters, or any other events outside of 3M's reasonable control. 9. Must be an active account with good credit or have valid credit card on file. 10. Products available for Quick Service: Full Color Program Notes (Catalog quantity), Flags & Flag+ Writing Tools (500 quantity and below). 11. Drop ships, design change, and copy change not available.

Production Rush Charges on All Other Products: "Rush" service may be available with handling charge — call for pricing and approval. 3M will make a good faith effort to ship orders within the published production times.

Overrun and Underrun Charges:

- Orders are subject to maximum 5% overrun/10% underrun.
- **Exact Quantity: 5% upcharge.**
- Full color program will ship exact quantity for no extra charge. Additional limited samples will be billed accordingly.

Ink Charges:

PMS Inks: Exact color match cannot be guaranteed. No additional charge except fluorescent, special mix and metallic inks — call for quote. PMS inks not available for all products, see individual products for details.

Cancellation Charge:

All orders are considered firm and cannot be canceled except on written authorization from factory. If 3M's factory authorizes the cancellation, then 3M will charge the customer a cancellation fee. Call for quote.

Imprint Areas:

Visit 3M.com/promote for templates and printing specifications for each product.

Speculative Samples/Prototypes:

Speculative samples are approximate representations of custom printed products. They are made for raising customer interest. Speculative sample artwork quality is only suitable to convey design concepts. A speculative sample is not a press proof.

• Speculative Sample Types:

- 1) **Virtual Samples:** Computer files that are viewed on computer screen and/or printed with a desktop printer. Readily sent via e-mail as links or attachments. Virtual samples are available for all products shown in the catalog.
- 2) **Prototypes:** Physical mock-ups; usually made of paper. Prototypes are subject to availability.

- **Art Requirements:** Artwork and layout instructions are needed with all speculative sample requests.

Two types of artwork can be used:

- a) Digital Files — including: .eps, .tif, .jpg, .ai, .bmp.
- b) Internet — images downloaded or captured from the web (.jpg or .gif). Must be cropped to show intent.

NOTE: 3M will not create original artwork such as photography, illustrations or most typeset copy for speculative samples.

- **Pricing:** Pricing varies by product and complexity of design. Call for pricing and additional information on how speculative samples can be ordered.

Special Shrink-wrapping or Packaging:

Available at extra charge — call for pricing. Any special packaging requirements must accompany the order to ensure that an accurate delivery schedule can be established. Inserts or labels must arrive at the factory within three (3) business days of a complete order/proof approval, or the delivery schedule will be affected.

Standard Charges:

- Prices are **F.O.B.** point of shipment with transportation charges prepaid and charged. When routing is not specified on the order, 3M will use the most direct or least expensive method, at 3M's option.
- 3M will charge for each additional location and method. Call for quote.
- **Special Delivery Requirements:** If shipment of merchandise requires inside delivery or other special handling, instructions must be clearly described on order form. **NOTE:** Shippers will charge extra for this service.
- **Drop Shipments:** Orders may be shipped to more than one location. The request to drop ship part of an order to additional locations must be received with the order to ensure an accurate delivery schedule. 3M will charge for each additional location and method. Call for quote. If specific drop shipment addresses and/or shipping labels do not arrive at 3M's factory within **three (3)** business days of a complete order/proof approval, then the delivery schedule will be affected.
- **Third Party Ships:** All third party shipping will incur a service fee. Call for quote.
- **Inventory Release For Notes and Cubes ONLY:** Orders requesting partial shipments to be made at different intervals are subject to a service fee. Call for quote. The product will be invoiced with each release as shipped. The maximum order size to qualify is catalog end column. First release must equal at least one-third of the total PO quantity. First release must ship within normal catalog production time. **The distributor must sign agreement of these terms prior to production.** The entire order must be shipped and billed within 180 days from 3M's receipt of the original order. Releases shipping in next calendar year will be billed at price in effect at time of shipment.
- **Inventory Release For All Other Products:** Call for availability and pricing.
- **Freight Claims:** Customer is legally responsible when merchandise is consigned to carrier.
- **Electronic Proofs:** Call for quote. Allow 24 hours. Available on request with order.
- **Press Production Proof:** Call for availability and pricing.

Terms:

Net 30 days from 3M's invoice date. Visa, Mastercard and American Express accepted.

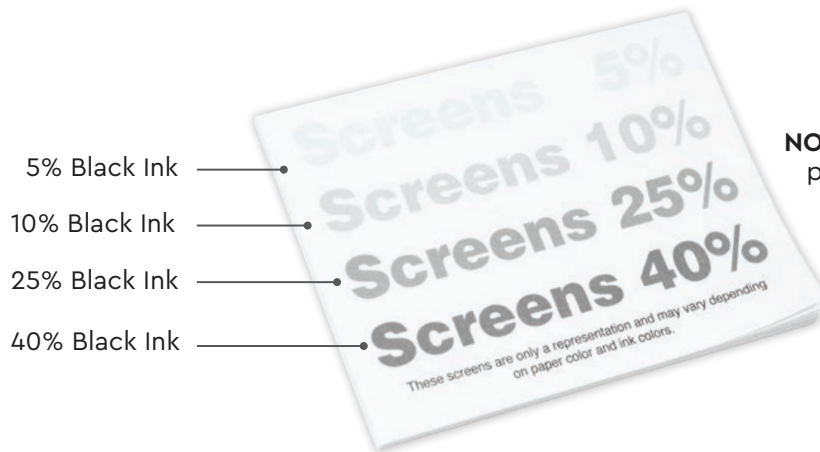
Type and Screens

Effective January 1, 2023 Adobe will be shifting to support Open Type format fonts. We recommend that fonts be converted to graphics (i.e. convert to "outlines" or "paths").

E 6 point	E 8 point	E 10 point	E 12 point	E 14 point	E 18 point	E 24 point	E 36 point	E 48 point*
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Type Sizes
Here is a size comparison from 6 to 48 point type to help you select an appropriate point size.

*Not recommended for use within the adhesive area.



NOTE: "Phantom" or "shadow" printing should be minimum of 5% tint, but consideration should be given as to writeability over image printed.
Call for details.

Electronic Artwork

3M Stays Current on Software

Including Adobe® Illustrator, Photoshop, InDesign

3M Supports a Broad Range of Graphic Files

Including EPS, AI, TIFF, PSD, BMP, GIF, JPEG, PICT

Art Size Requirements

Art files provided to 3M must be of a high resolution necessary for printing at 100% scale. (300 dpi or vector)

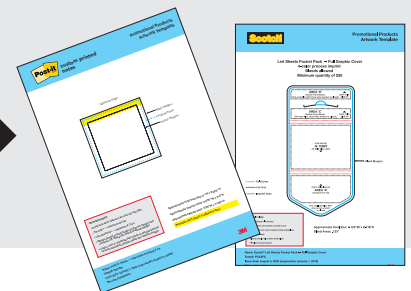
See individual products for specific art requirements and printing restrictions.

Adobe, Illustrator, Photoshop and InDesign are trademarks of their respective owners.

Attached to your favorite design studio?

Go ahead and use them! To help ensure your 3M Promotional Product meets your design expectations, our product templates are available online. Download is open to the public—no passwords needed!

Download PDF Templates at
3M.com/promote



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Reference P.O.# and contents in subject line.

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3M.com/promote.
Click "Submit Artwork" link under Helpful Links.

3M.com/promote



3M Promotional Markets is Open Line.

If you've never worked with 3M before, come on board and benefit from our many years of experience, quality products and exceptional service.

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Add your logo and text to note pads



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Customer Service | Product Quality | Delivery



U.S. Products

3M Promotional Markets

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